

POLICY

Subject: Use of 3D Printer

Adopted: April 9, 2019

Reviewed: June 1, 2021

As a service to the community, the Dickinson County Library may provide access to new and emerging technologies, such as 3D printers, to inspire a new interest in design and creation. The primary use of the 3D Printer is for library activities and programs presented by the library. When the 3D Printer is not being used for library activities, it may be available at a minimal charge to patrons. This policy establishes how and under what circumstances the public may use the library's 3D printer.

The 3D printers are able to create three-dimensional objects in plastic using a design that is uploaded from a digital computer file. The library's 3D printers may be used only for lawful purposes. The public will not be permitted to use the library's 3D printers to create material within the following restrictions:

- Items that are prohibited by local, state, or federal law.
- Items that are unsafe, harmful, dangerous, or pose an immediate threat to the well-being of animals or people. Such use may violate the terms of use of the manufacturer.
- Items that are obscene or otherwise inappropriate for the library environment, at the discretion of the Director or designee.
- Items that are a violation of another's intellectual property rights. Printers will not be used to reproduce material that is subject to copyright, patent, or trademark protection.

3D printing is a staff mediated service and is available on a first come, first served basis during available hours. Only designated library staff will have hands-on access to the 3D printer. Designated library staff will review every object file before it is printed. The Library reserves the right to refuse any 3D print request.

The nature of 3D printing does not allow complete patron privacy, but the library staff will comply with the Privacy Policy regarding sharing information about a patron's activities with third parties.

By submitting objects for printing, patrons assume all responsibility for, and shall hold the Dickinson County Library harmless in, all matters related to patented, trademarked, or copyrighted materials.

3D printing at the library is available at a cost of \$1.00 per gram of filament used for the print. Items will be weighed following printing and costs rounded up to the nearest quarter. Before a print is released, any and all 3D print charges must be paid in full.

Appealing a Denial of Print

Appeals of the denial of a print request may be made to the Director using the Patron Complaint Form and procedure outlined in the Patron Complaint Policy.